



# \_\_\_\_\_ Manor, of the Order of the Squires

The Business meeting of \_\_\_\_\_ Manor, of the Order of the Squires was opened at \_\_\_\_\_ p.m. on \_\_\_\_\_, 20\_\_.

Induction Ceremony for:

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Visitors were introduced. Visiting 

Squires
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DeMolay
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Advisors
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Officers and members were present as per the register.

### Roll Call

Title	Name	Present
Master Squire		
Senior Squire		
Junior Squire		
Treasurer		
Recorder		
Chaplain		
Marshal		
Squire Mentor		

The minutes of the previous meeting were read (corrected) and approved.

### Receipts: Money Received

From Whom	Amount \$	Reason

### Bills: Money to Pay

To Whom	Amount \$	Reason

Since the last Treasurer's Report, the Manor has received \$\_\_\_\_\_ from all sources, and spent \$\_\_\_\_\_, leaving a balance of \$\_\_\_\_\_ on \_\_\_\_\_, 20\_\_.

It was moved by Brother \_\_\_\_\_ and seconded by Brother \_\_\_\_\_ to pay the bills if found correct. The motion passed or defeated.

All communications received by the Manor were read and are included with the minutes.

Petitions for membership were received and read from:

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The Master Squire called for the Report of the Petition Committee for the following applicant(s): \_\_\_\_\_

A ballot was taken on the following applicant(s), all of whom were elected:

\_\_\_\_\_  
A ballot was taken on the following applicant(s), who was held over to the next meeting:

\_\_\_\_\_  
A ballot was taken on the following applicant(s), who was rejected:

\_\_\_\_\_  
The Master Squire called for Reports of Activities

Member Reporting	Activity Attended

The Master Squire called for reports from Committees'; reports are attached to minutes.

Committee	Members Name

The Master Squire declared the Chapter open for old business which included:


The Master Squire declared the Chapter open for new business which included:


Reports and announcements under the Good of the Order included:


No further business appearing, the Master Squire closed the Manor according to the Ritual at \_\_\_\_\_ p.m.

Respectfully submitted,		Squire Recorder
Approved by:		Master Squire