Chapter, Order of DeMolay

of __________________, __________________

The Stated (Special) meeting of __________________ Chapter, Order of DeMolay, was opened at ____________ p.m. (a.m.) on the Initiatory Degree and ____________ p.m. (a.m.) on the DeMolay Degree on __________________, 20____, with __________________ in the East, __________________ in the West, and __________________ in the South.

Members of the Advisory Council present were: Chairman __________________, Chapter Advisor __________________, and DADs __________________.

Officers and members were as per the register:

<table>
<thead>
<tr>
<th>MC</th>
<th>Tre</th>
<th>1P</th>
</tr>
</thead>
<tbody>
<tr>
<td>SC</td>
<td>Mar</td>
<td>2P</td>
</tr>
<tr>
<td>JC</td>
<td>Chp</td>
<td>3P</td>
</tr>
<tr>
<td>SD</td>
<td>Alm</td>
<td>4P</td>
</tr>
<tr>
<td>JD</td>
<td>SB</td>
<td>5P</td>
</tr>
<tr>
<td>SS</td>
<td>Ora</td>
<td>6P</td>
</tr>
<tr>
<td>JS</td>
<td>Org</td>
<td>7P</td>
</tr>
</tbody>
</table>

Visitors present, introduced, and greeted were: __________________

The Minutes of the previous meeting(s) were read (corrected) and adopted.

The almoner reported a total of $___________ in the Almoner’s Fund.

Since the last Treasurer’s report, the Chapter has received $___________ from all sources, and spent $___________, leaving a balance of $___________ on ________________, 20____.

It was moved by Brother _______________ and seconded by Brother _______________ that the bills be paid if found correct. The motion carried (was defeated).

Brother _______________ reported under Sickness and Distress that __________________ ___________________ _______________ and appropriate action was taken.

All communications received by the Chapter were then read and included: ______________ ______________

The report of the Committee on Petitions for membership was presented. The MC gave the reports on investigation of: __________________

Petitions were read for the second time for: __________________.
A Ballot was then taken for the degree of DeMolay on the Petitions of ________________
The Petitions of ________________________________________________________________
were elected (rejected and referred to the Advisory Council for further consideration).

Petitions for the Degrees of the Order of DeMolay were presented from ________________
and were read by the MC who will refer them to a committee for proper investigation.

The MC then called for reports from the various committees:______________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

The MC then declared the Chapter open for unfinished business, which included:
(include names of candidates receiving degrees and Brothers passing proficiency
examinations. Degree teams optional.)______________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

The MC then declared the Chapter open for new business which included:____________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

Reports and announcements for the good of the Order were made regarding ____________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

No further business appearing, the receipts of session were reported and the Minutes
were read and approved as read (corrected). The MC then closed the Chapter in regular
form at _______ p.m. (a.m.)

Respectfully submitted, Approved,

__________________________  ________________________
Scribe                      Master Councillor