

Activities Planner and Report

Event Name:					
Location:		Time:		Date:	
Meeting Date Presented:			Approved:		
Event Description, Purpose and Objectives					
Event Chairman, Committee					
Facilities, Other People Required			Reserved With and Date		
Advisor Coverage and Drivers					
Budget Income		Expense			
	\$			\$	
	\$			\$	
	\$			\$	
	\$			\$	
Phoning, Invitations or Notices Required <small>Suggested Invites: Friends, Masonic Family, Social Media, Churches, Neighbors, Free Media</small>			Assigned to		Completed
Participants Planned		Attended			Attended
1.			11.		
2.			12.		
3.			13.		
4.			14.		
5.			15.		
6.			16.		
7.			17.		
8.			18.		
9.			19.		
10.			20.		

